

Assumption Parish Recreation District-2

General Park and Field Rental Fees

Area Description	Rate
Concession Stand (Window Only)	\$100.00 per day
Whole Day (8:00AM – 10:00PM)	Total Cost \$1500 **\$600.00 per day paid to APRD2 \$900 for Staff Paid to Veterans Park Athletic Association
Half Day (8AM-3PM or 3PM-10PM)	Total Cost \$750 **\$300.00 per half day paid to APRD2 \$450 for Staff Paid to Veterans Park Athletic Association
Whole Day (8:00AM – 10:00PM) FIELD 1 2 3	\$125.00 per field, per day
Half Day (8AM-3PM or 3PM-10PM) FIELD 1 2 3	\$75.00 per field, per day
Travel Ball Practices (2hr per week) (2hr twice/wk) FIELD 1 2 3	\$250.00 for year (once a week) \$500 for year (twice a week)
Non- Rec District Field Use i.e. tournaments	\$250.00 per field, per day
Batting Cages	Included in field rental
Pavilion	No Reservations. Area must be shared by all.
Playground	No Reservations. Area must be shared by all.
Tennis Court	\$50.00 per court, per day
Basketball Court	\$100.00 per court, per day
Grounds Rental i.e. craft shows	\$300.00

* See Rules for Refund of Deposit on Page 5

** Kitchen Rental includes designated kitchen staff, servers, and janitorial services of the kitchen and restroom facilities before, during and after the event.

*** The Damage Deposit to reserve for tournaments is \$500.00. Damage Deposit for smaller rentals is \$200.

**** All Event bookings pay a \$300.00 rental fee in addition to any additional fees stated above

All fees subject to change without prior notification.

NOTE: Walking trails, [pavilions](#) and playgrounds are for public use and not included with the rental of a park facility.

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REQUEST FOR BOOKING – VETERANS PARK

PLEASE PRINT

Application Date: _____ Event Date: _____ Event Time: _____

Event: _____ Number Expected to Attend: _____

Description of Event: _____

Organization/Individual the Event is for: _____

Name of Responsible Party 18 yrs. or older (person booking event) _____

Street Address _____

City, State, Zip _____

Phone Number _____

E-mail Address _____

Will anything be sold? (I.e. Concessions, Photos, etc.) Yes No

Catered? Yes No Name of Caterer? _____

Admissions Charged? Yes No Advanced Tickets Sold? Yes No

Vendors Present? Yes No Parking Fee? Yes No

Please check all requested areas of usage:

Concession Stand	Kitchen	Bathrooms	Grounds
<input type="checkbox"/> Tennis Courts	<input type="checkbox"/> #1	<input type="checkbox"/> #2	
<input type="checkbox"/> Basketball Courts	<input type="checkbox"/> #1		
<input type="checkbox"/> Baseball Fields	<input type="checkbox"/> #1	<input type="checkbox"/> #2	<input type="checkbox"/> #3
<input type="checkbox"/> Batting Cages	<input type="checkbox"/> Veterans-1	<input type="checkbox"/> Veterans-2	

Signature of Responsible Party

Date

Signature of Authorized APRD-2 Representative

Date

\$ _____ total requested charges

\$ _____ deposit amount

Assumption Parish Recreation District-2

This event is granted subject to the following rules and regulations, and acceptance and use thereof by the applicant is an agreement on his behalf to comply with all terms and conditions here set forth together with all rules and procedures established by the Board of Commissioners for Assumption Parish Recreation District-2 and this board reserves the right to adjust or change the rates of this contract at any time to accommodate any special arrangements as may be needed.

It is hereby agreed upon that any visitors wanting access to public areas (walking trails, playgrounds, etc.) not agreed upon in this contract will be admitted access to that area at no charge.

Applicant, hereby assumes full liability for their event, and the Applicant shall hold harmless and indemnify and defend the Owner, their consultants, agents and employees, from and against any and all claims for damages, losses, and expenses, bodily injury, property, or otherwise, occurring as a result of any activities associated with the scheduled event, and against any and all bodily injury, property damages, sickness, disease or death occurring by those deriving their right to be on the premises by the Applicant, including invitees, contractors of Applicant, person employed by, consulting with Applicant, or those hired to perform or furnish any of the work or any of the acts on behalf of the Applicant, regardless of whether or not it is caused in part by a party indemnified in, under or arises by or imposed by law regulations regardless of the negligence of any party. This Indemnification and Hold Harmless shall have the broadest meaning possible, and shall be the fullest indemnification as permitted by Louisiana State Law, including attorney's fees and cost.

Lastly, Applicant agrees to hold harmless and indemnify to the fullest extent possible, the Owner from any and all liability, direct, indirect, consequential, as a result of any and all food, snacks, beverage, alcoholic or otherwise, provided by the Applicant, or on behalf of the Applicant, for any events scheduled. This Hold Harmless Indemnification shall include any and all personal injury, bodily injury, wrongful death, property damages or otherwise, sustained by anyone, as a result of activity of Applicant, his contractors, invitees, employees and agents. Applicant's Hold Harmless and Indemnification shall be the broadest extent possible, and shall include attorney's fees and costs, associated with any claim made by any third party, against the Owner, as the result of catering and the providing of food, beverages, and snacks by the Applicant or anyone on behalf of the Applicant at the scheduled event.

I have read, understand, and agree to the rules and regulations to rent an Assumption Parish Recreation District-2 facility.

Signature of Responsible Party

Date

Signature of Authorized APRD-2 Representative

Date

Assumption Parish Recreation District-2

FACILITIES AND FIELDS USER APPLICATION AND CONTRACT

Terms and conditions

- ❖ The responsible party for this purpose is the person 18 years or older, who books the facility and signs the rental agreement at the time of booking.
- ❖ Parish-sponsored programs, tournaments, etc., have first priority for reservations and early bookings.
- ❖ A deposit of 1/3 the rental amount is due upon booking. The balance must be paid in full at least 30 days prior to the event date. When the event is scheduled less than 30 days in advance the full rental amount will be collected upon booking. The deposit is due in full upon booking.
- ❖ Acceptable methods of payment are check or money order. The name of the responsible party must be on the chosen payment method.
- ❖ APRD-2 parks/facilities that are reserved for personal profit or gain are subject to all applicable park rental fees and security deposits.
- ❖ Reservations can be made up to one year in advance but no later than one (1) week in advance of the function.
- ❖ Any cancellations must be made by the responsible party of the reservation
- ❖ After the date of the function, and it is determined that the facility was not damaged, the damage deposit fee will be refunded. Please allow up to three weeks following the function for receipt of the deposit fee.
- ❖ Veterans Park is not available for rent on the following holidays: New Year's Day, Easter, Thanksgiving Day, and Christmas Day.
- ❖ REMOVED: reservations for Fridays, Saturdays and/or Sundays are limited to two (2) within a six month period unless authorized by the APRD2 Board.
- ❖ Event liability insurance is required (\$500,000) Proof of insurance must be provided at time of booking.
- ❖ Athletic liability insurance is required (\$1,000,000) Proof of insurance must be provided at time of booking. Assumption Parish Recreation District 2 as additional insured.
- ❖ Glass drinking containers are not permitted on the Veterans Park premises, including all parking lots and/or parish property.
- ❖ No alcohol allowed in Veterans Park without prior recreation district approval.
- ❖ Veterans Park is tobacco and drug free zone except in designated areas
- ❖ Field supplies are available for an additional fee (mound clay, absorbents, paint)

If the terms listed above are not met, the function shall be cancelled and/or shutdown without refund of any fees.

**Please note that surveillance cameras may be in use on the premises.

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Rules for Refund of Deposit

- ❖ The renter is responsible to ensure that all trash/garbage is removed and placed in the dumpster located in the rear of the facility.
- ❖ It is the responsibility of the user to break down all cardboard boxes and place all litter and trash in the trash dumpsters prior to closing time.
- ❖ When any type of seafood, (crawfish, shrimp, crabs, fish, etc.) is served, it shall be the responsibility of the responsible party to haul off the remains from the facility or the deposit shall be forfeited.
- ❖ All appliances used in the concession stand (countertops, sinks, microwave) must be cleaned and returned to the condition they were found upon the renter's arrival. This is NOT the responsibility of the facility employees. If these areas are not cleaned up the deposit shall be forfeited.
- ❖ There shall be NO food or beverages of any kind whatsoever left on the premises after the event. It shall be the renter's responsibility to ensure that all food, beverages, plates, cups, cans, etc. are removed from the premises.
- ❖ Facility employees are not obligated to set up for events. The renter is required to set up events at his/her own time as specified by APRD-2 Board.
- ❖ When food is prepared outdoors the renter must remove from the facility all personal belongings and provide complete cleanup in the area used for outdoor cooking and/or serving.
- ❖ All personal belongings of the renter should be removed from the facility immediately post-event. Leaving decorations onsite without the consent of the facility coordinator prior to the event will result in an automatic forfeiture of your deposit.
- ❖ Post-event, the facility coordinator will conduct a walk through to inspect that the rules listed here have been adhered to.

Signature of Responsible Party

Date

Signature of APRD-2 Facility Representative

Date

Please submit completed Pages 1-5 to Assumption Parish Recreation District-2 by e-mail (brittanyblanchardarpd2@gmail.com). You will be contacted to confirm your reservation.